

Business USERMANUAL



ERA
INFOTECH LTD

ABAK MANAGEMENT SYSTEM

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1. INTRODUCTION

Newly set up Cash management system is module to make easy the operation between Amar Bari Amar Khamar (ABAK) and specialized Palli Sanchay Bank.

As the small farmers and fishery businessmen will start their harvesting season in a couple of months, they are poised to face seasonal financial difficulty in monthly or weekly basis repayment to the regular micro credit financial institutions across the country.

The main goal of the ABAK and Palli Sanchay Bank is to eradicate poverty from the country because the poor people, who will deposit money in the bank, will be able to become entrepreneur.

As asked about the purpose of setting up CMS between ABAK and Palli Sanchay Bank core banking solution to more specify the management of ABAK samitee all transaction and their reports.

2. PURPOSE

The purpose of Cash Management System is to Cash Transaction, Correction request, Approval. This system will perform all type of Sub-Registration of EBK, Transaction like Deposit, Loan Disburse, Repayment, Cash-out, all type of Correction of Transaction, Report of Transaction and also contain user management system like User Creation, User Approval, Password reset, Role Creation, Rights for Roles. It holds all the details of every activity once created. The system admin controls all the functionality of this activity.

2.1.LOGIN SCREEN

PURPOSE

Every User will view this Login Screen after browsing the IP of the system. The screen will contain the Login Section where user needs to provide the user name, password & captcha code. Help centre and security guidelines are also provided on this page.

MENU

Login

USER INTERFACE: LOGIN SCREEN

The screenshot shows the login interface for the ABBAK-PSB Cash Management System. At the top left is the logo of the Bangladesh Postal Bank (পল্লী সঞ্চয় ব্যাংক) with the tagline 'সমৃদ্ধি অর্জনের ব্যাংক'. The system title 'ABBAK-PSB Cash Management System (3rd Revision)' is displayed at the top right. The main content area is divided into three sections: 'Need Help?' providing contact details (24/7 Phone Assistance: +88 01714-167401, Email: mofazzal.patwary@ucb.com.bd, URL: ucbebek3.erainfotechbd.com:7777), 'Security Guidelines' (Never disclose password, Don't use 'save password option', Don't use social media password, After 5 failed attempts ID will be locked), and a 'Login' section with input fields for 'user id', 'password', and 'verify code', a captcha 'N E T G', and a 'Login' button. A 'Need Help?' link is also present at the bottom right. The footer indicates it is developed and maintained by ERA INFOTECH LTD.

Figure: Login Screen

PERFORM LOGIN SCREEN

Steps to Execute:

1. To Go to Cash Management System click on 'Login' Boxed-Link providing all requirement information.
2. To Go to Help Centre click on 'Need Help' Boxed-Link.
3. To Go to Security Guideline click on 'Security Guideline' Boxed-Link.

2.2.WELCOME SCREEN

PURPOSE

Every User will view this Welcome Screen after successful login into the system. The screen will contain Notice Board, Location and Applications Link.

MENU

Login>Welcome Screen

USER INTERFACE: WELCOME SCREEN

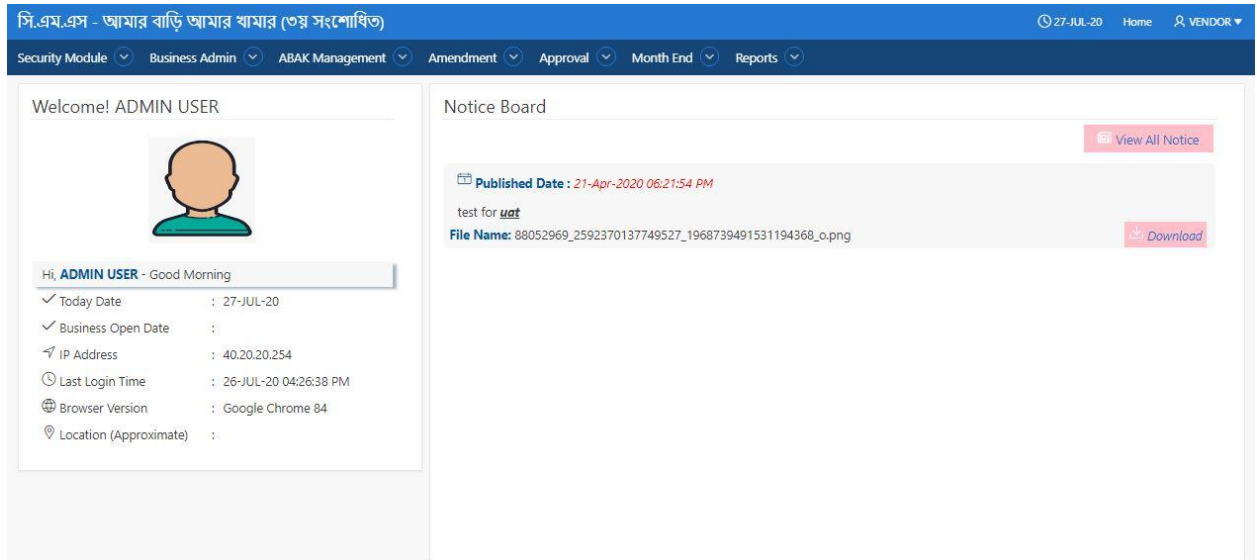


Figure: Welcome Screen

PERFORM WELCOME SCREEN

Steps to Execute:

1. To Go to Security Module click on 'Security Module' Boxed-Link.
2. To Go to Business Admin click on 'Business Admin' Boxed-Link.
3. To Go to ABAK Management click on 'ABAK Management' Boxed-Link.
4. To Go to Amendment click on 'Amendment' Boxed-Link.
5. To Go to Approval click on 'Approval' Boxed-Link.
6. To Go to Month End click on 'Month End' Boxed-Link.
7. To Go to Reports click on 'Reports' Boxed-Link.
8. To View User related information Click on 'USER' Dropdown.

2.3 ABAK MANAGMENT

2.3.1 REGISTRATION

PURPOSE

IT Admin User will use this screen/activity to Registration the samitee and samitee member.

2.3.1.1 SAMITEE REGISTRATION

MENU

Abak Management > Registration > Samitee Registration

USER INTERFACE: SAMITEE REGISTRATION

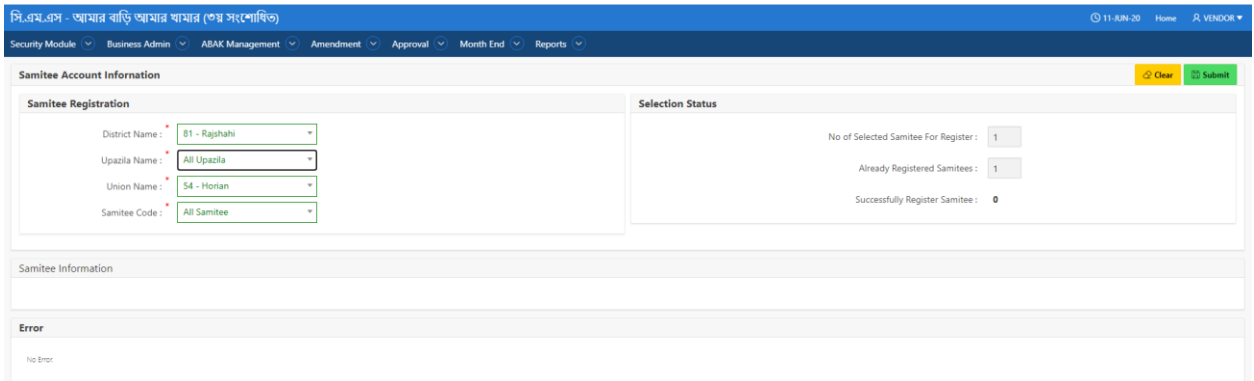


Figure: Samitee Registration

PERFORM SAMITEE REGISTRATION

Steps to Execute:

1. 1st user need to registration the samitee from ABAK side.
2. After successful registration of ABAK side need to registration samitee in CMS side.
3. In samitee registration page all samitee from Abak side are available for registration.
4. All input field which is indicate with (*) symbol are mandatory field.
5. After clicking on 'Submit' button, you will see a message of "Samitee registration successfully".
6. To Clear all the Textboxes, click on 'Clear' button.
7. User can also see registration information in samitee information and samitee status.

2.3.1.2 MEMBER REGISTRATION

MENU

Abak Management > Registration > Membere Registration

USER INTERFACE: MEMBER REGISTRATION

Member Registration

District Name : B1 - Rajshahi
 Upazila Name : 72 - Paba
 Union Name : 87 - Panila
 Samitee Name : 817287754 - Kathalpara Utt...

Submit Result : No New Member Deposit Account Open.

Account Number	Name	Mother Name	Father Name	Customer Type	Open Date	Current Balance
817287754017	K M Razel Haque	md.mojibor rahman	Most Najma Parvin	General Member	01-MAR-20	0
817287754018	Md Mojibor Rahman	Late Alhaz Viojy Mondol	Late Saleha Begum	General Member	01-MAR-20	0
817287754016	Md Mukul Hosen	jonab ali	rabiga bibi	General Member	16-JAN-20	0

Figure: Member Registration

PERFORM MEMBER REGISTRATION

Steps to Execute:

1. 1st user need to registration the samitee member from ABAK side.
2. After successful registration of ABAK side need to registration samitee member in CMS side.
3. In samitee registration page all samitee member from Abak side are available for registration.
4. All input field which is indicate with (*) symbol are mandatory field.
5. After clicking on 'Submit' button, you will see a message of "Samitee Member registration successfully".
6. To Clear all the Textboxes, click on 'Clear' button.
7. User can also see registration information in registered member list.

2.3.2 TRANSACTION

PURPOSE

IT User will use this screen/activity to create all kind of transaction in this System.

2.3.2.1 DEPOSIT COLLECTION

MENU

ABAK Management > Transaction > Deposit Collection

USER INTERFACE: DEPOSIT COLLECTION

Deposit Collection

Entry / Select Samitee : 644761124 - Bddopur Saha... Name : Bddopur Sahapara Gram Unnyan Samitee

Samitee Address : Moinom, Manda, Naogaon Formation Date : 10-JUL-19 Registered Member : 12

Member Name	Mobile No	Current Balance	Member Code	Deposit Amount	Last Deposit Amount	Last Deposit Date	Remarks
Md. Ataur Shah	01743560033	5600	644761124001				Deposit Collection
Md. Mizanur Rahma	01768815275	7200	644761124002				Deposit Collection
Mst. Nurunnahar	01743560033	4800	644761124003				Deposit Collection
Mst. Ratnu Banu	01735449711	1400	644761124004				Deposit Collection
Md.Faruk Hossain	01867838552	2000	644761124005				Deposit Collection
Mst. Somana Aktar Sume	01758914019	2400	644761124006				Deposit Collection

Figure: Deposit Collection

PERFORM DEPOSIT COLLECTION

Steps to Execute:

1. Open Deposit Collection page from the menu.
2. Need to select the samitee.
3. User need to input the deposit amount.
4. Member deposit information are shown in the Member List Deposit Pending block.
5. After clicking on 'Submit' button, you will see a message of "Deposit Collection successfully".
6. To Clear all the Textboxes, click on 'Clear' button.

Note: User can submit more than one member account deposit transaction.

2.3.2.2 PIN CODE REQUEST MENU

ABAK Management > Transaction > Pin Code Request

USER INTERFACE: PIN CODE REQUEST

Samitee Information

Entry / Select Samitee : 644761124 - Bddopur Saha... Name : Bddopur Sahapara Gram Unnyan Samitee

Samitee Address : Moinom, Manda, Naogaon Formation Date : 10-Jul-19 Registered Member : 12

Member PIN Request

Request Pin For : Member Loan Disbursement

Member Name : -select-

Own Deposit :

Interest Amount :

Loan Pending Amount : 0

Member Details

Father / Husband Name :

Mother Name :

Present Address :

Permanent Address :

Mobile No :

Figure: Pin Code Request

PERFORM PIN CODE REQUEST

Steps to Execute:

1. Open Pin Code Request page from the menu.
2. Need to select the samitee and samitee member.
3. User need to select from dropdown bar for account close pin code or loan disburse pin code.
4. After clicking on 'Submit' button, you will see a message of "Pin Code Generate successfully".
5. To Clear all the Textboxes, click on 'Clear' button.

2.3.2.3 LOAN DISBURSEMENT

MENU

ABAK Management > Transaction > Loan Disbursement

USER INTERFACE: LOAN DISBURSEMENT

The screenshot displays the 'Loan Disbursement' user interface. At the top, there is a navigation menu with options: Security Module, Business Admin, ABAK Management, Amendment, Approval, Month End, and Reports. The main content area is titled 'Samitee Information' and includes a dropdown for 'Entry / Select Samitee' (644761124 - Biddopur Saha...) and a text field for 'Name' (Biddopur Sahapara Gram Unnyan Samitee). Below this, there are fields for 'Samitee Address' (Moinom, Manda, Naogaon), 'Formation Date' (10-Jul-19), and 'Active Loan No.' (3). The 'Loan Disbursement' section contains fields for 'Member Code', 'Loan A/C No.', 'Loan A/C Title', 'Disbursable Amount', 'PIN Code', and 'Narration' (Loan Disbursement). The 'Details Information' section includes fields for 'Samitee Code', 'Granted Amount', 'A/c Open Date', 'Service Charge %', 'Charge Amount', 'Loan Period', 'No of Installment', 'Installment Frequency', 'Installment Amount', and 'Manager Name'. There are 'Clear' and 'Submit' buttons at the top right of the form.

Figure: Loan Disbursement

PERFORM LOAN DISBURSEMENT

Steps to Execute:

1. Open Loan Disbursement page from the menu.
2. Need to select the samitee and samitee member.
3. User need to put the pin code.
4. After clicking on 'Submit' button, you will see a message of "Loan Disbursement successfully".
5. To Clear all the Textboxes, click on 'Clear' button.

2.3.2.4 LOAN REPAYMENT

MENU

ABAK Management > Transaction > Loan Repayment

USER INTERFACE: LOAN REPAYMENT

Figure: Loan Repayment

PERFORM LOAN REPAYMENT

Steps to Execute:

1. Open Loan Repayment page from the menu.
2. Need to select the samitee and samitee member.
3. User need to put repayment amount.
4. User can see the detail loan repayment information in Detail Information Block.
5. After clicking on 'Submit' button, you will see a message of "Loan Repayment successfully".
6. To Clear all the Textboxes, click on 'Clear' button.

2.3.2.5 MEMBER CLOSING TRAN.

MENU

ABAK Management > Transaction > Member Closing Tran.

USER INTERFACE: MEMBER CLOSING TRAN.

Figure: Member Closing Tran.

PERFORM MEMBER CLOSING TRAN.

Steps to Execute:

1. Open Member Closing Tran. page from the menu.
2. Need to select the samitee, samitee membe, Pin Code.
3. After clicking on 'Submit' button, you will see a message of "Member Closing Tran. successfully".

- To Clear all the Textboxes, click on 'Clear' button

2.3.2.6 CASH IN/OUT REQUEST

MENU

ABAK Management > Transaction > Cash In/Out Request

USER INTERFACE: CASH IN/OUT REQUEST

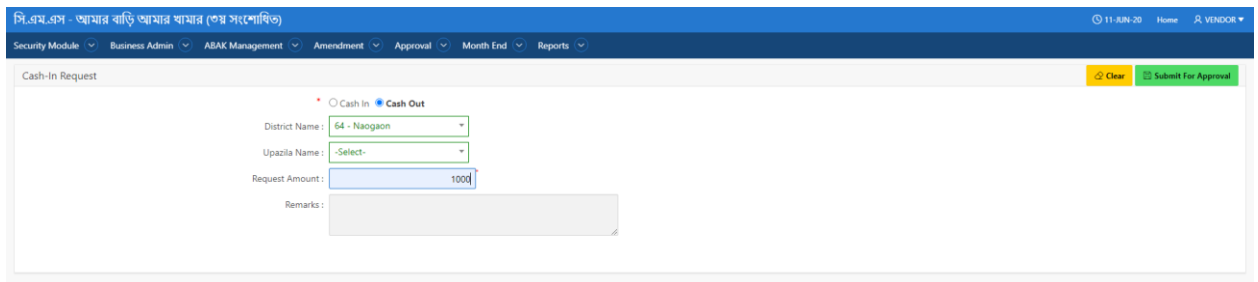


Figure: Cash In/Out Request

PERFORM CASH IN/OUT REQUEST

Steps to Execute:

- Open Cash In/Out Request page from the menu.
- Cash In means fund balance transfer from PSB to CMS.
- Cash Out means fund balance transfer from CMS to PSB.
- Need to select the radio button Cash In or Cash Out.
- Need to select the District, Upazila.
- Need to put the amount of balance user need to transfer.
- After clicking on 'Submit' button, you will see a message of "Successfully".
- To Clear all the Textboxes, click on 'Clear' button

2.3.3 GOVT. GRANT

PURPOSE

User will use this screen/activity to access the Govt. Grant for samitee and samitee member in system.

2.3.3.1 GOVT. GRANT TO MEMBER REQUEST

MENU

ABAK Management > Govt. Grant > Govt. Grant to Member Request

USER INTERFACE: GOVT. GRANT TO MEMBER REQUEST

সি.এম.এস - আমার বাড়ি আমার খামার (শস্য সংশোধিত) 11-JUN-20 Home VENDOR

Security Module Business Admin ABAK Management Amendment Approval Month End Reports

Government Grant Distribute To Member Clear Submit For Approval

Govt. Grant To Member Request

District Code: 64 - Naogaon
Upazila Name: 47 - Manda
Union Name: 61 - Moinom
Samitee Code: 644761124 - Bddopur Sahapara ...
Remark:

View Status

No of Selected Samitee: 1
No of Selected Member For Grant Distribute: 12

Figure: Govt. Grant to member request

PERFORM GOVT. GRANT TO MEMBER REQUEST

Steps to Execute:

1. Open Govt. Grant to Member Request page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. After clicking on 'Submit Approval' button, you will see a message of "Govt. Grant Approval".
4. To Clear all the Textboxes, click on 'Clear' button.

2.3.3.2 GOVT. GRANT TO SAMITEE REQUEST

MENU

ABAK Management > Govt. Grant > Govt. Grant to Samitee Request

USER INTERFACE: GOVT. GRANT TO SAMITEE REQUEST

সি.এম.এস - আমার বাড়ি আমার খামার (শস্য সংশোধিত) 11-JUN-20 Home VENDOR

Security Module Business Admin ABAK Management Amendment Approval Month End Reports

Government Grant Distribute To Samitee Clear Submit For Approval

Govt. Grant To Samitee Request

District Code: 64 - Naogaon
Upazila Name: 47 - Manda
Union Name: 61 - Moinom
Samitee Code: 644761124 - Bddopur Sahapara ...
Min. Dep. Amount:
Max. Dep. Amount:
Previous Received Grant Amount:
Grant Amount:
Remark:

View Status

No of Selected Samitee For Distribute: 1

Figure: Govt. Grant to Samitee request

PERFORM GOVT. GRANT TO SAMITEE REQUEST

Steps to Execute:

1. Open Govt. Grant to Samitee Request page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. After clicking on 'Submit Approval' button, you will see a message of "Govt. Grant Approval".
4. To Clear all the Textboxes, click on 'Clear' button.

Note: For grant User need to create event in B.O. Transaction.

2.3.4 B.O. TRANSACTION

PURPOSE

IT Admin/Business User will use this screen/activity for B.O. transaction from PSB to CMS.

MENU

ABAK Management > B.O. Transaction

USER INTERFACE: B.O TRANSACTION

Figure: B.O. Transaction

PERFORM B.O. TRANSACTION

Steps to Execute:

1. Open B.O. Transaction page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. Select Credit Part and Debit part for B.O. Transaction.

4. User need to add row for Debit and Credit and also can modify
5. After clicking on 'Send to Approval' button the request will be sent for approval.
6. To Clear all the Textboxes, click on 'Clear' button.

Note: For grant User need to create event in B.O. Transaction.

2.4 AMENDMENT

2.4.1 CORRECTION

PURPOSE

IT Admin/Business User will use this screen/activity to update for correction of Deposit and Repayment information.

2.4.1.1 DEPOSIT CORRECTION REQUEST

MENU

Amendment > Correction > Deposit Correction Request

USER INTERFACE: DEPOSIT CORRECTION REQUEST

The screenshot displays a web application interface for a 'Deposit Correction Request'. At the top, there is a navigation bar with the text 'সি.গ্রাম.এস - আমার বাড়ি আমার খামার (স্বপ্ন সংশোধিত)' and a date '11-JUN-20'. Below the navigation bar, there are several dropdown menus: 'Security Module', 'Business Admin', 'ABAK Management', 'Amendment', 'Approval', 'Month End', and 'Reports'. The main content area is titled 'Correction For Wrongly Posted Deposit' and includes a 'Clear' button and a 'Search' button. The form contains the following fields: 'Entry / Select Samitee' (value: 644761124 - Bddopur Saha...), 'Name' (value: Bddopur Sahapara Gram Unnyan Samitee), 'Samitee Address' (value: Moinom, Manda, Naogaon), 'Formation Date' (value: 10-JUL-19), and 'Active Member' (value: 12). Below this, there is a section for 'Member Deposit Correction' with fields for 'Transaction Date' (value: 11-JUN-20), 'Document No.' (empty), 'Reverse Type' (empty), and 'Remarks' (empty). At the bottom right, there is a green 'Submit Request' button.

Figure: Deposit Correction Request

PERFORM DEPOSIT CORRECTION REQUEST

Steps to Execute:

1. Open Deposit Correction Request page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. After that user need to press the search button to view the transaction.
4. After providing all information of correction user need to press send request for correction.
5. To Clear all the Textboxes, click on 'Clear' button.

2.4.1.2 REVERSE REPAYMENT REQUEST

MENU

Amendment > Correction > Reverse Repayment Request

USER INTERFACE: REVERSE REPAYMENT REQUEST

Figure: Reverse Repayment Request

PERFORM REVERSE REPAYMENT REQUEST

Steps to Execute:

1. Open Reverse Repayment Request page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. After providing all information of correction user need to press send request for correction.
4. To Clear all the Textboxes, click on 'Clear' button.

2.5 APPROVAL

2.5.1 USER APPROVAL

PURPOSE

IT Admin User will use this screen/activity to approve the user information.

MENU

Approval > User Approval

USER INTERFACE: USER APPROVAL

Figure: User Approval

PERFORM USER APPROVAL

Steps to Execute:

6. Open User approval page from the menu.
7. User can approve or reject the request using submit button or reject button.
8. To Clear all the Textboxes, click on 'Clear' button.

2.5.2 CASH IN/OUT REQUEST APPROVAL

PURPOSE

IT Admin/Business User will use this screen/activity to approve the Cash In/Out Request.

MENU

Approval > Cash In/Out Request Approval

USER INTERFACE: CASH IN/OUT REQUEST APPROVAL

Figure: Cash In/Out Request Approval

PERFORM CASH IN/OUT REQUEST APPROVAL

Steps to Execute:

9. Open User Cash In/Out Request Approval Page from the menu.
10. User need to select which request user want to see from fill up District, Upazila and Transaction type.
11. User can approve or reject the request using submit button or reject button.
12. To Clear all the Textboxes, click on 'Clear' button.

2.5.3 GOVT. GRANT MEMBER/SAMITEE APPROVAL

PURPOSE

IT Admin/Business User will use this screen/activity to approve Govt. Grant Member/Samitee Request.

MENU

Approval > Govt. Grant Member/Samitee Approval

USER INTERFACE: GOVT. GRANT MEMBER/SAMITEE APPROVAL

Figure: Govt. Grant Member/Samitee Approval

PERFORM GOVT. GRANT MEMBER/SAMITEE APPROVAL

Steps to Execute:

- 13. Open User Govt. Grant Member/Samitee Approval Page from the menu.
- 14. All input field which is indicate with (*) symbol are mandatory field.
- 15. User can approve or reject the request using submit button or reject button.
- 16. To Clear all the Textboxes, click on 'Clear' button.

2.5.4 DEPOSIT CORRECTION REQUEST APPROVAL

PURPOSE

IT Admin/Business User will use this screen/activity to approve Deposit Correction Request.

MENU

Approval > Deposit Correction Request Approval

USER INTERFACE: DEPOSIT CORRECTION REQUEST APPROVAL

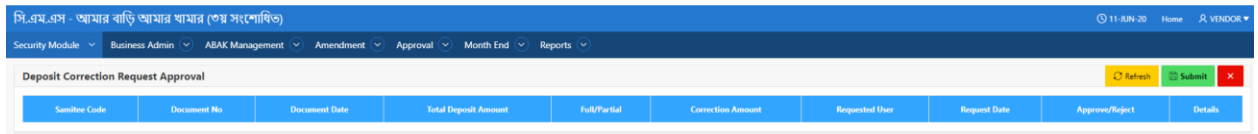


Figure: Deposit Correction Request Approval

PERFORM DEPOSIT CORRECTION REQUEST APPROVAL

Steps to Execute:

17. Open User Deposit Correction Request Approval Page from the menu.
18. User can approve or reject the request using submit button or Reject button.
19. To Clear all the Textboxes, click on 'Clear' button.

2.5.5 REVERSE REPAYMENT REQUEST APPROVAL

PURPOSE

IT Admin/Business User will use this screen/activity to approve Reverse Repayment Request.

MENU

Approval > Reverse Repayment Request Approval

USER INTERFACE: REVERSE REPAYMENT REQUEST APPROVAL

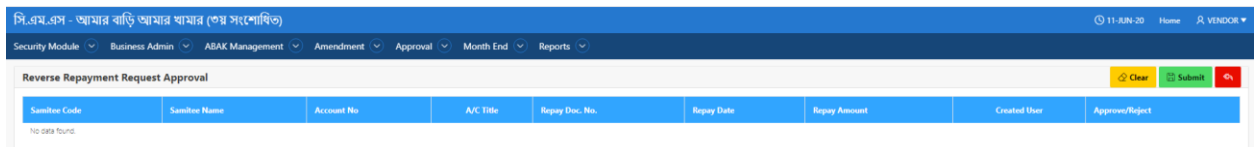


Figure: Reverse Repayment Request Approval

PERFORM REVERSE REPAYMENT REQUEST APPROVAL

Steps to Execute:

20. Open User Reverse Repayment Request Approval Page from the menu.
21. User can approve or reject the request using submit button or Reject button.
22. To Clear all the Textboxes, click on 'Clear' button.

2.5.6 TRANSFER TRANSACTION APPROVAL

PURPOSE

IT Admin/Business User will use this screen/activity to approve Transfer Transaction Request.

MENU

Approval > Transfer Transaction Approval

USER INTERFACE: TRANSFER TRANSACTION APPROVAL

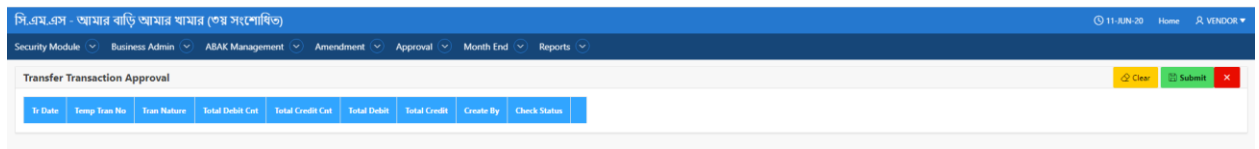


Figure: Transfer Transaction Approval

PERFORM REVERSE REPAYMENT APPROVAL

Steps to Execute:

23. Open User Transfer Transaction Approval Page from the menu.
24. User can approve or reject the request using submit button or Reject button.
25. To Clear all the Textboxes, click on 'Clear' button.

2.6 REPORTS

2.6.1 BASIC/SETUP

PURPOSE

IT Admin User will use this screen/activity to view basic reports of samitee and samitee member related.

2.6.1.1 USER SUMMARY INFORMATION

MENU

Reports > Basic/Setup > User Summary Information

USER INTERFACE: USER SUMMARY INFORMATION

সি.এম.এস - আমার বাড়ি আমার খামার (স্বয়ং সংশোধিত) 11-JUN-20 Home VENDOR

Security Module Business Admin ABAK Management Amendment Approval Month End Reports

User Summary Information

User Status:

Go Actions

Logid	Username	District	Upazila	Designation	Date Of Birth	Mobileno	Status
500002	Admin	15	08	Admin	16-FEB-98	01718238995	Active
VENDOR	ADMIN USER	26	14	Officer	16-FEB-98	01913000000	Active
COOPERATOR	com Operation user upazila	01	08	operator	12-FEB-90	01748096854	Active
PARUL	Parul Akhtar	10	81	Test designation 1	05-FEB-91	019022106240	Active
OPUSRUZ	Operation user upazila	01	08	manager	26-FEB-90	01748096854	Active
SAIFUR	Saifur Rahman	26	38	SE	17-JUL-85	01829041699	Active
VENDOR1	Shahrin	26	14	VENDOR	14-JAN-71	01748586958	Active
IT OPR USR1	IT Operation User	01	08	Op	16-JAN-90	01748586958	Active
SHAHRIN	fahamida shahrin	85	49	-	20-APR-90	01748065751	Active
OPR DIVUSR	operation Divisional User	01	08	-	11-MAY-90	01748065751	Active
BMDPRDIVUSR	BM operation Divisional User	01	08	-	11-MAY-90	01748065751	Active

1 - 11

Figure: User Summary Information

PERFORM USER SUMMARY INFORMATION

Steps to Execute:

26. Open User Summary Information page from the menu.
27. All input field which is indicate with (*) symbol are mandatory field.

2.6.1.2 CHART OF A/C

MENU

Reports > Basic/Setup > Chart of A/C

USER INTERFACE: CHART OF A/C

সি.এম.এস - আমার বাড়ি আমার খামার (স্বয়ংসংশোধিত) 11-JUN-20 Home VENDOR

Security Module Business Admin ABAK Management Amendment Approval Month End Reports

Chart of Account

GL Account No	GL A/C Name	Allow Manual Dr	Allow Manual Cr	Level Code	Parent Child	GL Nature
1	Total Assets			1	Parent	D
101	---Cash & Bank Balance	No	No	2	Parent	D
1010001	---Cash in Hand	Yes	Yes	3	Child	D
1010002	---Cash at Bank	Yes	Yes	3	Child	D
1010003	---Virtual Cash	Yes	Yes	3	Child	D
102	---Member Loan	No	No	2	Parent	D
1020001	---Loan Outstanding	Yes	Yes	3	Child	D
1020002	---Remission of Loan Outstanding	Yes	Yes	3	Child	
2	Total Liabilities			1	Parent	C
201	---Total Deposit	No	No	2	Parent	C
2010001	---Samitee Deposit	No	No	3	Child	C
202	---Member Govt. Grant	No	No	2	Parent	C
2020001	---Member Grant	Yes	Yes	3	Child	C
2020002	---Close Member Grant	No	No	3	Child	C
203	---Samitee Govt. Grant	No	No	2	Parent	C
2030001	---Samitee Grant	Yes	Yes	3	Child	C
204	---Samitee Other Deposit	No	No	2	Parent	C
2040001	---Manual Loan Asset Recovery	No	No	3	Child	C
2040003	---Donation & Others	No	No	3	Child	C
205	---Interest Pay	No	No	2	Parent	C
2050001	---Interest Payable	No	No	3	Child	C
206	---Settlement Head For PSB CMS	No	No	2	Parent	C
2060001	---Settlement Head For PSB CMS	No	No	3	Child	C

Figure: Chart of A/C

PERFORM CHART OF A/C

Steps to Execute:

1. Open Chart of A/C page from the menu.
2. There are all information about A/C chart.

2.6.1.3 MEMBER INFORMATION

MENU

Reports > Basic/Setup > Member Information

USER INTERFACE: MEMBER INFORMATION

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Security Module Business Admin ABAK Management Amendment Approval Month End Reports

Member Detail Information View Report Clear

Report Name: 1. Member Basic Information

Samitee Name: 644761124 - Bddopur Sahapara Gram Ur

Member Name: M0slema Aktar-644761124008

Member Status: ALL

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Security Module Business Admin ABAK Management Amendment Approval Month End Reports

Member Basic Information Back to Previous

Go Actions

Sl. No.	Customer Name	Father Name	Mother Name	Gender	Mobile No.	Customer Type	Open Date	Member Status	Close Date
1	M0slema-644761124008	Rajul Shah	Mrs.Rovsanara	Female	01758216457	General Member	14-JAN-20	Active	-

1 - 1 of 1

Figure: Member Information

PERFORM MEMBER INFORMATION

Steps to Execute:

1. Open Member Information page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. To view the report user need to press "View Report" Button.
4. To Clear all the Textboxes, click on 'Clear' button.

2.6.1.4 SAMITEE DETAILS INFORMATION

MENU

Reports > Basic/Setup > Samitee Details Information

USER INTERFACE: SAMITEE DETAILS INFORMATION

The screenshot shows the top navigation bar with the following items: Security Module, Business Admin, ABAK Management, Amendment, Approval, Month End, Reports. On the right, there are links for 11:49N:20, Home, and VENDOR. Below the navigation bar is a search bar for 'Samitee Name' with the value '644761124 - Bddopur Sahapara Gram Unny' and buttons for 'Show Report' and 'Clear'.

The screenshot displays the 'AMAR BARI AMAR KHAMAR (3rd Revision)' page. It includes contact information for PSB Mobile Financial Service and a table of Samitee Details Information. The table lists members with columns for SL No., Member Code, Member Name, Mobile No., National ID, Father / Husband Name, Mother Name, Gender, Date of Birth, Present Address, Permanent Address, Open Date, and Close Date.

SL No.	Member Code	Member Name	Mobile No.	National ID	Father / Husband Name	Mother Name	Gender	Date of Birth	Present Address	Permanent Address	Open Date	Close Date
1	64476124001	Mst. Ashur Shah	01743090033	644761019572	MD. AMIR HOSEIN	ALTAJUN	Male	12-NOV-82	BOOOPUR MONCHOM MANDA NAOGAON	BOOOPUR MONCHOM MANDA NAOGAON	24-DEC-19	
1	64476124002	Mst. Misburul Fatima	01768815276	644761019150	MD. SOLIMAN	MANIKJAN	Male	18-NOV-83	SAPARA MONCHOM MANDA NAOGAON	SAPARA MONCHOM MANDA NAOGAON	25-DEC-19	
2	64476124003	Mst. Nurunahar	01743090033	644761018587	mer boy	ALTAJUN	Female	01-FEB-82	BACOPUR/SAPARA MONCHOM MANDA NAOGAON	BOOOPUR MONCHOM MANDA NAOGAON	25-DEC-19	
3	64476124004	Mst. Ramia Baru	01788448711	644761018583	mst. sahel	sahera	Female	27-JUL-83	bddopur sapara monchom manda naogaon	bddopur sapara monchom manda naogaon	08-JAN-20	
4	64476124005	Mst. Faruk Hossain	01887638852	644761018294	mst. sadiya		Male	11-SEP-85	bddopur sapara monchom manda naogaon	bddopur sapara monchom manda naogaon	08-JAN-20	
5	64476124006	Mst. Sunnara Akter Some	01788614016	644761018580	ghuri sa	lat nasima	Female	08-NOV-80	bddopur sapara monchom manda naogaon	bddopur sapara monchom manda naogaon	08-JAN-20	
6	64476124007	Mst. Ashur Moled	01727989022	644761018576	lat. sader		Female	12-AUG-88	bddopur sapara monchom manda naogaon	bddopur sapara monchom manda naogaon	08-JAN-20	
7	64476124008	Mt. Sana Akter	01788219487	644761018532	iqbal shah	mst. rowanara	Female	08-MAR-88	bddopur sapara monchom manda naogaon	bddopur sapara monchom manda naogaon	18-JAN-20	
8	64476124009	Shima Akter	01722877160	644761018516	moftaha sa	sahera	Male	12-FEB-81	bddopur sapara monchom manda naogaon	bddopur sapara monchom manda naogaon	14-JAN-20	

Figure: Samitee Details Information

PERFORM SAMITEE DETAILS INFORMATION

Steps to Execute:

1. Open Samitee Details Information page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.

3. To view the report user need to press “Show Report” Button.
4. To Clear all the Textboxes, click on ‘Clear’ button.
5. User can print the report using “Print” Button.

2.6.1.5 PIN CODE

MENU

Reports > Basic/Setup > Pin Code

USER INTERFACE: PIN CODE

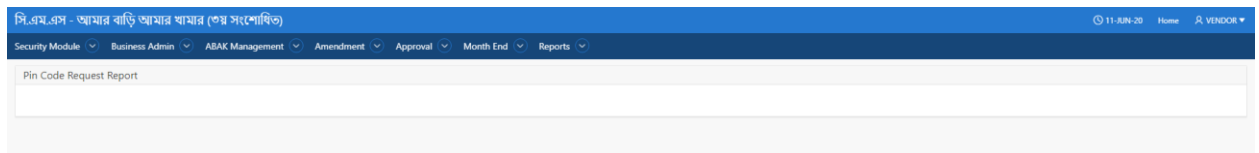


Figure: Pin Code

PERFORM PIN CODE

Steps to Execute:

1. Open Pin Code page from the menu.
2. User can see the pin code generated by pin code request.

2.6.2 BUSINESS ADMIN

PURPOSE

IT Admin/Business User will use this screen/activity to view Business related reports of samitee and samitee member related.

2.6.2.1 A/C STATEMENT

MENU

Reports > Business Admin > A/C Statement

USER INTERFACE: A/C STATEMENT

B.UM: ABAK Management System

The screenshot displays the 'A/C Statement' page in the ABAK Management System. The top navigation bar includes 'সি.এম.এস - আমার বাড়ি আমার খামার (স্বয়ং সংশোধিত)' and '11-JUN-20'. The main menu includes 'Security Module', 'Business Admin', 'ABAK Management', 'Amendment', 'Approval', 'Month End', and 'Reports'. The 'A/C Statement' form contains the following fields:

- Account Type: EBK SAMITEE LEDGER
- A/C No: 644761124 - Bddopur Sahapara G
- From Date: 12052020
- To Date: 11062020
- Show Reverse Tran.: Yes No

Buttons for 'Clear' and 'Show Report' are visible. Below the form, the system header includes 'AMAR BARI AMAR KHAMAR (3rd Revision)', 'PSB Mobile Financial Service', and 'Plot # CWS(A)-1Gulshan Avenue, Dhaka-1212'. The statement period is '12/05/2020 to 11/06/2020'. The table below shows the following transactions:

Trans Date & Doc No.	Narration	Debit	Credit	Balance
02-APR-20	Balance Brought Forward	12,000.00	115,600.00	97,600.00
10-JUN-20 TR000824364	Cr. For Member Deposit. Doc No - Tr000824364		100.00	97,700.00
10-JUN-20 TR000824365	Withdraw For Wrongly Deposit Posting To Samitee 644761124 On 10-Jun-20 .Transaction No Tr000824364	100.00		97,600.00
Total Debit / Credit:				97,600.00

Additional text at the bottom includes: 'Thanks for banking with us.' and 'Please notify PSB authority for any discrepancies or irregularities, within 15 calendar days from the date of the statement is collected. Otherwise it will be deemed that the customer has found this statement correct. This computer generated statement required no signature.'

Figure: A/C Statement

PERFORM A/C STATEMENT

Steps to Execute:

28. Open A/C Statement page from the menu.
29. All input field which is indicate with (*) symbol are mandatory field.
30. To view the report user need to press "Show Report" Button.
31. To Clear all the Textboxes, click on 'Clear' button.
32. User Can print the report as PDF, click on 'Print' button

2.6.2.2 A/C CURRENT BALANCE

MENU

Reports > Business Admin > A/C Current Balance

USER INTERFACE: A/C CURRENT BALANCE

Account Type:

Account No: ** Blank for All A/C

As On Date:

Active Ac Only: Yes No

AMAR BARI AMAR KHAMAR (3rd Revision)
PSB Mobile Financial Service
Plot # CWS(A)-1 Gulshan Avenue, Dhaka-1212

As On Date: 11/06/2020 01:43:21 PM
User: VENDOR

SL No.	A/C No.	A/C Title	Amount
1	644761124	Eddopur Sahapara Gram Unnyan Samitee	97,600.00
Total Amount:			97,600.00

Figure: A/C Current Balance

PERFORM A/C CURRENT BALANCE

Steps to Execute:

1. Open A/C Current Balance page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. To view the report user need to press "Show Report" Button.
4. To Clear all the Textboxes, click on 'Clear' button.

2.6.2.3 MFS ABAK GL. STATEMENT

MENU

Reports > Business Admin > MFS ABAK GL. Head Statement

USER INTERFACE: MFS ABAK GL. HEAD STATEMENT

GI Head Code:

From Date:

To Date:

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Security Module Business Admin ABAK Management Amendment Approval Month End Reports

11-JUN-20 Home VENDOR

Help Line: NA
Phone: 959831-2
Fax: 882-2-482200
Email:
Web: www.abak.com

AMAR BARI AMAR KHAMAR (3rd Revision)
RSM Mobile Financial Service
Plot # C/6/A/1, Gulshan Avenue, Dhaka-1212

AS On Date: 11/06/2020 01:48:50 PM
User: VENDOR

General Ledger Statement
Statement as on Date: 12-MAY-20 to 11-JUN-20

GL CODE: 1010001 GL A/C Name: Cash In Hand

Sl No.	Doc Date	Doc No.	Narration	Debit Amount	Credit Amount	Balance
1	11-MAY-20		Balance Brought Forward	0.00	0.00	
4	02-JUN-20	TR000824321	Cr. For Member Deposit. Doc No: TR000824321	4,500.00	0.00	-4,500.00
5	02-JUN-20	TR000824322	Cr. For Member Deposit. Doc No: TR000824322	4,500.00	0.00	-9,000.00
6	02-JUN-20	TR000824323	Cr. For Member Deposit. Doc No: TR000824323	1,000.00	0.00	-10,000.00
7	02-JUN-20	TR000824324	Cr. For Member Deposit. Doc No: TR000824324	6,000.00	0.00	-16,000.00
8	02-JUN-20	TR000824325	Cr. For Member Deposit. Doc No: TR000824325	1,000.00	0.00	-17,000.00
9	04-JUN-20	TR000824329	Cr. For Member Deposit. Doc No: TR000824329	2,520.00	0.00	-19,520.00
10	04-JUN-20	TR000824330	Cash Out Transaction	0.00	3,400.00	-23,920.00
11	04-JUN-20	TR000824331	Cr. For Member Deposit. Doc No: TR000824331	2,400.00	0.00	-21,520.00
12	04-JUN-20	TR000824332	Cash In Transaction	1,000.00	0.00	-20,520.00
13	07-JUN-20	TR000824333	Cr. For Member Deposit. Doc No: TR000824333	100.00	0.00	-20,620.00
14	07-JUN-20	TR000824346	Cash Out Transaction	0.00	100.00	-20,720.00
15	07-JUN-20	TR000824347	Cash In Transaction	500.00	0.00	-20,220.00
16	07-JUN-20	TR000824350	Cash Out Transaction	900.00	0.00	-21,120.00
17	07-JUN-20	TR000824351	Cash In Transaction	400.00	0.00	-20,720.00
18	09-JUN-20	TR000824353	Cash Out Transaction	0.00	1,000.00	-21,720.00
19	09-JUN-20	TR000824353	Cr. For Member Deposit. Doc No: TR000824353	500.00	0.00	-22,220.00
20	09-JUN-20	TR000824354	Cr. For Member Deposit. Doc No: TR000824354	500.00	0.00	-22,720.00
21	09-JUN-20	TR000824355	Cr. For Member Deposit. Doc No: TR000824355	500.00	0.00	-23,220.00
22	09-JUN-20	TR000824356	Cr. For Member Deposit. Doc No: TR000824356	1,000.00	0.00	-24,220.00
23	09-JUN-20	TR000824357	Cr. For Member Deposit. Doc No: TR000824357	1,000.00	0.00	-25,220.00
24	09-JUN-20	TR000824358	Cr. For Member Deposit. Doc No: TR000824358	1,000.00	0.00	-26,220.00
25	09-JUN-20	TR000824359	Cr. For Member Deposit. Doc No: TR000824359	2,400.00	0.00	-28,620.00
26	09-JUN-20	TR000824360	Dr. For Loan Disbursement (644761124) On 09-Jun-20	0.00	3,500.00	-32,120.00
27	09-JUN-20	TR000824361	Deposit Against Loan Repayment On 09-Jun-20. Doc. No TR000824361	3,000.00	0.00	-35,120.00
28	09-JUN-20	TR000824362	Cash Out Transaction	0.00	6,500.00	-41,620.00
29	09-JUN-20	TR000824363	Cash In Transaction	1,000.00	0.00	-40,620.00
30	10-JUN-20	TR000824364	Cr. For Member Deposit. Doc No: TR000824364	100.00	0.00	-40,720.00
31	10-JUN-20	TR000824365	Withdraw For Wrongly Deposit Posting To Samitee 644761124 On 10-Jun-20. Transaction No TR000824364	0.00	100.00	-40,620.00
32	10-JUN-20	TR000824366	Cash In Transaction	900.00	0.00	-39,720.00
2	11-JUN-20	TR000002	Cr. For Member Deposit. Doc No: TR000002	100.00	0.00	-39,620.00
3	11-JUN-20	TR000003	Deposit Against Loan Repayment On 11-Jun-20. Doc. No TR000003	100.00	0.00	-40,620.00
Total:				26,120.00	14,100.00	22,020.00
Grand Total:				26,120.00	14,100.00	22,020.00

Figure: MFS ABAK GL. Head Statement

PERFORM A/C CURRENT BALANCE

Steps to Execute:

1. Open A/C Current Balance page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. To view the report user need to press "Show Report" Button.
4. To Clear all the Textboxes, click on 'Clear' button.

2.6.2.4 TRAIL BALANCE

MENU

Reports > Business Admin > Trail Balance

USER INTERFACE: TRAIL BALANCE

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Security Module Business Admin ABAK Management Amendment Approval Month End Reports

11-JUN-20 Home VENDOR

Clear Show Report

Trail Balance

Report: Samitee Wise

District Code: 64 - Naogaon

Upazila Code: 47 - Manda

Samitee Name: 644761124 - Boddpur Sahapara Gran

As On Date: 11-JUN-20

S#	GL Code	Description	Debit Amount	Credit Amount
Head Code 15. Cash & Bank Balance				
1	1010001	Cash In Hand	0.00	0.00
Sub Total			0.00	0.00
Head Code 17. Total Deposit				
1	2010001	Samitee Deposit	0.00	97,600.00
Sub Total			0.00	97,600.00
Head Code 18. Member Good. Grant				
1	2020001	Member Grant	25,300.00	0.00
Sub Total			25,300.00	0.00
Head Code 19. Samitee Good Grant				
1	2030001	Samitee Grant	75,000.00	0.00
Sub Total			75,000.00	0.00
Head Code 19. Interest Expenses				
1	5020001	Interest Paid On Samitee Deposit	403.76	0.00
Sub Total			403.76	0.00
Head Code 43. Interest Pay				
1	2050001	Interest Payable	0.00	403.76
Sub Total			0.00	403.76
Head Code 46. Settlement Head For Pib Cms				
1	2060001	Settlement Head For Pib Cms	2,300.00	0.00
Sub Total			2,300.00	0.00
Grand Total			98,003.76	98,003.76

Figure: Trail Balance

PERFORM TRIAL BALANCE

Steps to Execute:

1. Open Trail Balance page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. To view the report user need to press "Show Report" Button.
4. To Clear all the Textboxes, click on 'Clear' button.
5. User can print the report, click on Printer sign button

2.6.2.5 DAILY TRANSACTION LIST

MENU

Reports > Business Admin > Daily Transaction List

USER INTERFACE: DAILY TRANSACTION LIST

Figure: Daily Transaction List

PERFORM DAILY TRANSACTION LIST

Steps to Execute:

1. Open Daily Transaction List page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. To view the report user need to press “Show Report” Button.
4. To Clear all the Textboxes, click on ‘Clear’ button.

2.6.2.6 GL SUMMERY REPORT

MENU

Reports > Business Admin > GL Summery Report

USER INTERFACE: GL SUMMERY REPORT

The screenshot shows the 'GL Dr/Cr Summary Report' interface. At the top, there is a navigation menu with options like Security Module, Business Admin, ABAK Management, Amendment, Approval, Month End, and Reports. Below the menu, there is a title bar with the text 'GL Dr/Cr Summary Report' and buttons for 'Clear' and 'Show Report'. The main content area displays a table with the following data:

Samitor Name	GL Account	Debit/Credit	Amount
Chokkesob-2 Amar Bari Amar Khamar Samitee-644781144	Samitee Deposit-2010001	Credit	200
Chokkesob-2 Amar Bari Amar Khamar Samitee-644781144	Cash in Hand-1010001	Debit	200

Below the table, there is a 'Download' link and a footer indicating 'row(s) 1 - 2 of 2'.

Figure: GL Summery Report

PERFORM GL SUMMERY REPORT

Steps to Execute:

1. Open GL Summery Report page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. To view the report user need to press “Show Report” Button.
4. To Clear all the Textboxes, click on ‘Clear’ button.

2.6.2.7 DATE WISE GOVT. GRANT REPORT

MENU

Reports > Business Admin > Date Wise Govt. Grant Report

USER INTERFACE: DATE WISE GOVT. GRANT REPORT

Figure: Date Wise Govt. Grant Report

PERFORM GL SUMMERY REPORT

Steps to Execute:

1. Open Date Wise Govt. Grant Report page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. To view the report user need to press “Show Report” Button.
4. To Clear all the Textboxes, click on ‘Clear’ button.

2.6.2.8 ZONE WISE LOAN DISBURSEMENT

MENU

Reports > Business Admin > Zone Wise Loan Disbursement

USER INTERFACE: ZONE WISE LOAN DISBURSEMENT

Samitee Code	Samitee Name	Member Code	Mobile No	Sanction ID	Sanction Amount	Disburse Date	Disburse By	Loan Period	Ins. Frequency	Installment No	Installment Amount
644761124	Bddopur Sahapara Gram Unnyan Samitee	64476112400301	01743560033	S3845363	6000	18-FEB-20	000	12 Month	Monthly	12	540
644761124	Bddopur Sahapara Gram Unnyan Samitee	64476112400901	01722577160	S3845351	6000	18-FEB-20	000	12 Month	Monthly	12	540
644761124	Bddopur Sahapara Gram Unnyan Samitee	64476112401001	01771822904	S3845342	6000	18-FEB-20	000	12 Month	Monthly	12	540

Figure: Zone Wise Loan Disbursement

PERFORM ZONE WISE LOAN DISBURSEMENT

Steps to Execute:

1. Open Date Zone Wise Loan Disbursement page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.

3. To view the report user need to press “Show Report” Button.
4. To Clear all the Textboxes, click on ‘Clear’ button.

2.6.2.9 SAMITEE WISE DEPOSIT LOAN

MENU

Reports > Business Admin > Samitee Wise Deposit and Loan

USER INTERFACE: SAMITEE WISE DEPOSIT AND LOAN

District Name	Upazila Name	Union Name	Samitee Code	Samitee Name	Member Deposit	Loan Disbourse	Loan Repay
NAOGAON (64)	MANDA (47)	MOINOM (61)	644761124	Bddopur Sahapara Gram Unnayan Samitee	20300	18000	0
Report Total:					20300	18000	0

Figure: Samitee Wise Deposit and Loan

PERFORM SAMITEE WISE DEPOSIT AND LOAN

Steps to Execute:

1. Open Samitee Wise Deposit and Loan page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. To view the report user need to press “Show Report” Button.
4. To Clear all the Textboxes, click on ‘Clear’ button.

2.6.2.10 CASH IN/OUT REQUEST REPORT

MENU

Reports > Business Admin > Cash In/Out Request Report

USER INTERFACE: CASH IN/OUT REQUEST REPORT

The screenshot shows the 'Cash In/Cash Out Requested Parameter List' form. At the top, there are navigation menus for 'Security Module', 'Business Admin', 'ABAK Management', 'Amendment', 'Approval', 'Month End', and 'Reports'. The form has a header with 'Cash In/Cash Out Requested Parameter List' and buttons for 'Clear' and 'Show Report'. Below the header, there are three input fields: 'Cash In/Out (Approved)' with radio buttons for 'Cash In' and 'Cash Out', 'From Date (Approved Date)', and 'To Date (Approved Date)'. At the bottom, there is a 'Cash In/Cash Out Requested List' section with a search bar and an 'Actions' dropdown.

Figure: Cash in/Out Request Report

PERFORM CASH IN/OUT REQUEST REPORT

Steps to Execute:

1. Open Cash in/Out Request Report page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. To view the report user need to press “Show Report” Button.
4. To Clear all the Textboxes, click on ‘Clear’ button.

2.6.2.11 DISTRICT WISE SUMMERY REPORT

MENU

Reports > Business Admin > District Wise Summery Report

USER INTERFACE: DISTRICT WISE SUMMERY REPORT

The screenshot shows the 'District Wise Summary Parameter List' form. At the top, there are navigation menus for 'Security Module', 'Business Admin', 'ABAK Management', 'Amendment', 'Approval', 'Month End', and 'Reports'. The form has a header with 'District Wise Summary Parameter List' and buttons for 'Clear' and 'Show Report'. Below the header, there are three input fields: 'District Name' (a dropdown menu showing '64 - Naogaon'), 'From Date', and 'To Date'. Below the form, there is a 'Summary Report' table.

District Name	Number of Sam/tee	Member Deposit
Naogaon (54)	3	109000
Report Total:	3	109000

Figure: District Wise Summery Report

PERFORM DISTRICT WISE SUMMERY REPORT

Steps to Execute:

1. Open District Wise Summery Report page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. To view the report user need to press “Show Report” Button.
4. To Clear all the Textboxes, click on ‘Clear’ button.

2.6.2.12 ZONE WISE MEMBER CLOSING REPORT

MENU

Reports > Business Admin > Zone Wise Member Closing Report

USER INTERFACE: ZONE WISE MEMBER CLOSING REPORT

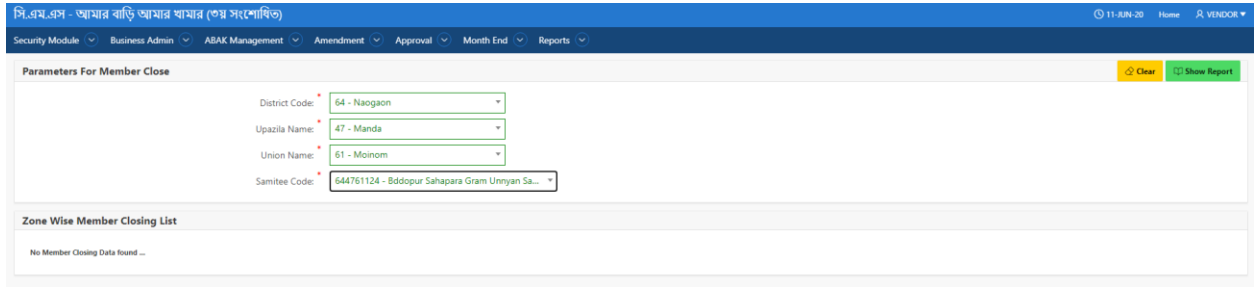


Figure: Zone Wise Member Closing Report

PERFORM ZONE WISE MEMBER CLOSING REPORT

Steps to Execute:

1. Open Zone Wise Member Closing Report page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. To view the report user need to press “Show Report” Button.
4. To Clear all the Textboxes, click on ‘Clear’ button.

2.6.2.13 SAMITEE NET BALANCE

MENU

Reports > Business Admin > Samitee Net Balance

USER INTERFACE: SAMITEE NET BALANCE

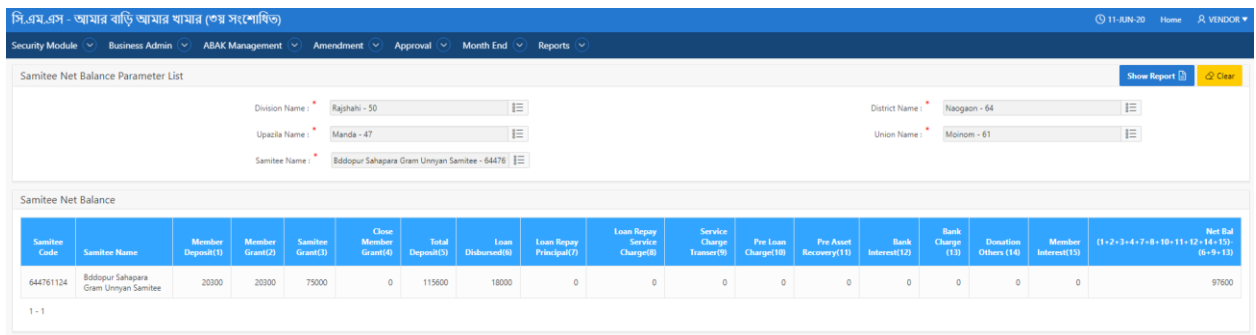


Figure: Samitee Net Balance

PERFORM SAMITEE NET BALANCE

Steps to Execute:

1. Open Samitee Net Balance page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. To view the report user need to press “Show Report” Button.
4. To Clear all the Textboxes, click on ‘Clear’ button.

2.6.3 PROCESS

PURPOSE

IT Admin/Business User will use this screen/activity to view Process related reports.

2.6.3.1 END OF DAY PROCESS REPORT

MENU

Reports > Process > End Of Day Process Report

USER INTERFACE: END OF DAY PROCESS REPORT

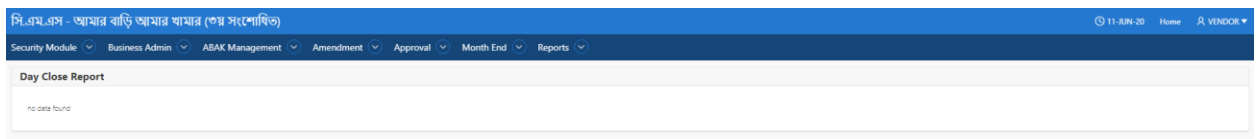


Figure: End of Day Process Report

PERFORM END OF DAY PROCESS REPORT

Steps to Execute:

33. Open End of Day Process Report page from the menu.
34. User Can see the day close report on this page.

2.6.3.2 INTEREST PROVISION REPORT

MENU

Reports > Process > Interest Provision Report

USER INTERFACE: INTEREST PROVISION REPORT

Figure: Interest Provision Report

PERFORM INTEREST PROVISION REPORT

Steps to Execute:

1. Open Interest Provision Report page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. To view the report user need to press “Show Report” Button.
4. To Clear all the Textboxes, click on ‘Clear’ button.

2.6.4 MONITORING

PURPOSE

IT Admin/Business User will use this screen/activity to view Process related reports.

2.6.4.1 MESSAGE SENT STATUS

MENU

Reports > Monitoring > Message Sent Status

USER INTERFACE: MESSAGE SENT STATUS

Figure: Message Set Status

PERFORM MESSAGE SENT STATUS

Steps to Execute:

1. Open Message Set Status page from the menu.
2. All input field which is indicate with (*) symbol are mandatory field.
3. To view the report user need to press “Show Report” Button.
4. To Clear all the Textboxes, click on ‘Clear’ button.

2.6.4.2 FIELD ACTIVITY REPORT

MENU

Reports > Monitoring > Field Activity Report

USER INTERFACE: FIELD ACTIVITY REPORT

Field Activity Detail Report

District	Upazila	Union	Samitee Code	Samitee Name	Formation Date	No. Of Member (Reg.)	Member Dep. Amt	Grantable Deposit	Member Grant Amt	Last Member Grant Date	Payable Member Grant	Samitee Grant Amt	Last Samitee Grant Date
NAOGAON (64)	MANDA (47)	MOINOM (61)	644761124	Biddopur Sahapara Gram Unnyan Samitee	10-JUL-19	12	20300	20300	20300	-	0	75000	-
Upazila Total:						12	20300	20300	20300		0	75000	
District Total:						12	20300	20300	20300		0	75000	
Report Total:						12	20300	20300	20300		0	75000	

Download File

Figure: Field Activity Report

PERFORM FIELD ACTIVITY REPORT

Steps to Execute:

5. Open Field Activity Report page from the menu.
6. All input field which is indicate with (*) symbol are mandatory field.
7. To view the report user need to press "Show Report" Button.
8. To Clear all the Textboxes, click on 'Clear' button.